

**NATIONAL INSTITUTE OF TECHNOLOGY PATNA**  
(An institute under Ministry of HRD, Govt. of India)  
**ASHOK RAJPATH, PATNA-800005 (BIHAR)**

**Minutes of the 18<sup>th</sup> meeting of the Finance Committee  
held on 19.10.2011 at 10.00 AM**

The 18<sup>th</sup> meeting of the Finance Committee was held on 19.10.2011 at 10.00 AM at NIT Transit House, A-1/267, Safdarjung Enclave, Behind Ambica Palace, Opposite J. P. Trauma Center of AIIMS, New Delhi. The following members were present:

1. Sri R. P. Singh  
Chairman, BOG, NIT Patna  
(Former Chairman cum Managing Director,  
Power Grid Corporation of India Ltd.)  
A-1, PWO, Hridaya Kunj,  
Sector-43, Gurgaon, Haryana-122 002  
... Ex-officio Chairman, FC, NIT Patna
2. Dr. U. C. Ray  
Director, NIT Patna  
... Ex-officio Member
3. Sri R. D. Sahay  
Joint Secretary (Technical)  
Department of Higher Education  
Ministry of Human Resources Development  
C-Wing, Shastri Bhawan,  
New Delhi-110 001  
... Member
4. Financial Advisor (MHRD), GoI  
Represented by  
Sri Navin Sol  
Director (Finance)  
Department of Higher Education  
Ministry of Human Resources Development  
C-Wing, Shastri Bhawan,  
New Delhi-110 001  
... Member
5. Sri Om Prakash Dhanuka  
Chairman & Managing Director,  
Riga Sugar Company Ltd.,  
14, Netaji Subhash Road (2<sup>nd</sup> Floor)  
Kolkata - 700 001  
... Member
6. Dr. B. P. Singh  
Professor (Emeritus) IIT Delhi  
C-354, Prodyogiki Apartment  
Sector - III, Plot No. - 11  
Dwarka, New Delhi - 110 078  
... Member
7. Mrs. Vandana Choudhary  
S.O. T.S.-III  
Department of Higher Education  
Ministry of Human Resources Development  
C-Wing, Shastri Bhawan,  
New Delhi-110 001  
... Special Invitee
8. Prof. Vidya Sagar  
Registrar, NIT Patna  
... Ex-officio Member-Secretary

*Vidya Sagar*

*Dr. U. C. Ray*

Agenda No.	Agenda	Resolution adopted
FC 18.1	Welcome to members by the Chairman	<p>The Chairman at the outset welcomed all the members and special invitee of the Finance Committee present at the 18<sup>th</sup> meeting of the Finance Committee and made the following observations.</p> <p>(i) The Institute campus on the whole looks clean but still effort should be made to rid the campus of remaining garbage fully and condemned vehicles / items should be disposed off immediately so that students and employees breathe cleaner and healthier air in the campus.</p> <p>(ii) More saplings should be planted in more numbers in the campus and nurtured properly so that the campus becomes a green campus fully. Thereafter the Chairman asked the Member Secretary of Finance Committee cum Registrar to place the Agenda items one by one before the Committee for discussion and resolution to be taken on the Agenda Item.</p>
FC 18.2	Confirmation of the minutes of 17 <sup>th</sup> meeting of Finance Committee held on 12.05.2011 at NIT Transit House, A-1/267, Safdarjung Enclave, Behind Ambica Palace, Opposite J. P. Trauma Center of AIIMS, New Delhi.	The minutes of the 17 <sup>th</sup> meeting of the Finance Committee of the Institute held on 12.05.2011 at NIT Transit House, A-1/267, Safdarjung Enclave, Behind Ambica Palace, Opposite J. P. Trauma Center of AIIMS, New Delhi are confirmed.
FC 18.3	To note the action taken on minutes of the 17 <sup>th</sup> meeting of Finance Committee of the Institute held on 12.05.2011 at NIT Transit House, A-1/267, Safdarjung Enclave, Behind Ambica Palace, Opposite J. P. Trauma Center of AIIMS, New Delhi	<p>The action taken report on the minutes of the 17<sup>th</sup> meeting of the Finance Committee held on 12.05.2011 at NIT Transit House, A-1/267, Safdarjung Enclave, Behind Ambica Palace, Opposite J. P. Trauma Center of AIIMS, New Delhi is confirmed with the observations.</p> <p>(i) The report of the Committee constituted by the institute for workshop renovation and other aspects of the workshop management should be submitted to the Institute by 15<sup>th</sup> November 2011 by the member secretary of the committee with concrete steps outlined by the Committee for various terms of deliberations as per its constitution.</p> <p>(ii) Administrative machinery of the Institute should be toned up with whatever manpower they are having at present for attending to various services of the Institute. At the same time Institute should write to the MHRD, Government of India for expediting the pending restructuring of non-teaching posts at the Institute.</p>

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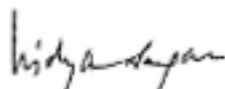
FC 18.4	Approval of RE 2011-12 and BE 2012-13 to be submitted to MHRD.	Post facto approval is given to the submission of revised budget estimates for 2011-12 and budget estimates for 2012-13 by the Institute to the MHRD, Government of India, as per letter received from Government of India. The Finance Committee advised that the budget estimates submitted to the MHRD, Government of India by the Institute should be realistic.
FC 18.5	Adoption and Approval of minutes of the 15 <sup>th</sup> BWC meeting held on 22.09.2011 at CWRS Conference Hall, NIT Patna.	<p>The minutes of the 15<sup>th</sup> meeting of the Building &amp; Works Committee of the Institute held on 22.09.2011 at CWRS Conference Hall, NIT Patna are adopted and approved.</p> <p>The Finance Committee of the Institute very regretfully noted the very slow progress of the Construction work of the four buildings being constructed by M/s IVRCL Limited, Hyderabad at NIT Patna campus and directed that non performance from both sides (NIT Patna side and M/s IVRCL Limited, Hyderabad side) should be looked into and a factual report should be presented before the special meeting of the Finance Committee to be called in 1<sup>st</sup> week of November 2011 at New Delhi where M/s IVRCL Limited, Hyderabad. Chairman will also be present for M/s IVRCL Limited, Hyderabad to make a presentation of the progress of the works of four buildings being constructed by it at NIT Patna namely (i) Boys' Hostel, (ii) New Boys' Hostel, (iii) Girls' Hostel and (iv) Students Activity Centre for review of the construction work at the institute of the four buildings.</p> <p>The Finance Committee of the Institute also directed that open tender should be immediately floated inviting bids for construction of Modular Academic Block (B+G+11) at the Institute and the work of construction of the Modular Academic Block must be awarded to the successful bidder by January 2012.</p>
FC 18.6	Ratification of approval granted by Hon'ble Chairman, BOG for submission of Unaudited Accounts of 2010-11 to PAG (Audit) Bihar, Patna for regular audit of the Accounts of the Institute for 2010-11 to be undertaken by PAG (Audit) Bihar, Patna.	Approval given by the Hon'ble Chairman, BOG of NIT Patna for submission of the Unaudited Accounts for the financial year 2010-11 of the Institute to the PAG (Audit) Bihar, Patna by 30 <sup>th</sup> June 2011 is ratified.

*Widya*


*Patil*

FC 18.7	Ratification of contractual remuneration of Rs. 16,000/- for the post of Library Information Assistant for Central Library of the Institute.	The Director's approval given for appointment of Library Information Assistant at the Institute for Central Library of the Institute at monthly consolidated remuneration of Rs. 16,000/- per month is ratified.
FC 18.8	Write off of the cost of 194 Patna University Examination Forms amounting to Rs. 5820.00 (Rs. Five Thousand Eight Hundred Twenty Only).	Approval is given to write off the cost of 194 Patna University Examination Forms amounting to Rs. 5820.00 (Rs. Five Thousand Eight Hundred Twenty Only) and advance standing of this amount be written off at the Institute level and adjusted against unsold forms of Patna University.
FC 18.9	Allowing Relocation Claim reimbursement to Teachers and Employees of the Institute joining the Institute Service after 01.06.2011	The relocation claim reimbursement to teachers and employees of the Institute is not approved.
FC 18.10	Allowing distribution of Laptops on returnable basis to Faculty members of the Institute.	Laptop is approved to be given to the regular faculty members of the Institute out of the Professional Development Allowance approved by the MHRD, Government of India, New Delhi for teachers of the Institute. The specification and technical details of Laptops to be given to the faculty members will be worked out by a Committee of teachers from CSE Department, ECE Department & IT Department of the Institute.  The Laptop will be given to the teachers on returnable basis to be returned back to the Institute whenever the teachers resigns from his job or leaves the Institute on deputation to pursue higher studies etc. or retires from regular service of the Institute or is removed from regular service by the Institute.
FC 18.11	Any other matter with the permission of the Chair	None.

The meeting ended with vote of thanks to the chair.



(Prof. Vidya Sagar)  
Member Secretary, Finance Committee  
cum Registrar, NIT Patna



(Sri R. P. Singh)  
Chairman, Finance Committee, NIT Patna