



ADVISORY

In view of the novel Coronavirus (COVID 19) , the following guidelines are issued as a precautionary measure :

1. If any student is suffering from cold, cough, fever or flu , he/she is advised to stay at his/her home till he/she is completely cured. At the time of joining the classes, a medical certificate, clearly specifying the period of treatment, is required to avail attendance waiver. For the present this waiver is applicable upto 31.03.2020.
2. Students are also advised to keep with them good quality soap/sanitizer for frequent cleaning of hands.
3. If any student finds any symptom of flu, cough, cold or fever, he/she is advised to consult Medical officer at the Institute Health Centre /NMCH/PMCH / other Govt. Hospitals immediately.
4. As a precautionary measure marking of bio-metric attendance is dispensed with, w.e.f. 12.03.2020 and normal register-based attendance may be kept in vogue for all employees/outsourced/project staff indicating in-time/out-time while marking their attendance. **This system will continue till 31.03.2020 or until further orders.** However, labs and centres may enable the biometric entry after office hours for safety and security reasons as deemed fit.
5. All functions including workshop, seminars, conferences, viva-voce examination etc. are to be postponed..
6. The COVID-19 advisory and regulations issued by Central Govt. State Govt. and District Administration are to be complied with.
7. It is important for every individual to follow the travel advisory strictly in the individuals own interest and in the interest of the rest of the Institute community. This advisory will stay in force till 31.03.2020.
8. If any faculty, Staff, Student/Scholar and any other person including residents are already travelling to an affected country and is likely to return to India any day from today (including today) or have returned recently, they are advised to complete their home quarantine period of 14 days in consultation with the Medical Officer and if no symptoms are noticed in such period, can return to their work/study place. 14 days may be counted from the date of disembarkation in India after travel. In case there is fever/ cough/ cold or any related symptoms after 14 days, you are advised to inform Sr. Medical Officer and to report to the nearest Govt. Hospital immediately.

Asit Narayan
13/03/2020
Registrar

Copy to:

1. All Deans/HoDs/PIs
2. All DRs.
3. All ARs
4. Chairman HMC
5. Sr. Medical Officer
6. Hostel Notice Board
7. Secy. to Director
8. P.A. to Dy. Director
9. P.A. to Registrar
10. Guard file